



**Erika Nelson**  
**Shelter Supervisor**  
**Montgomery County Youth Center**  
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**Date:** March 11, 2020

**Subject:** Temporary Changes to Shelter Visitation

In order to limit staff and resident exposure to the Covid-19 (Corona) Virus, the Shelter program is temporarily making the following changes to its visitation days and procedures:

- Visitation will **ONLY** be held on Saturday's from 1:30pm to 3:30pm. Tuesday visiting is temporarily canceled.
- Parents / legal guardians will be the only people permitted to visit with the residents. Grandparents and siblings are **NOT** permitted to visit.
- Before signing in, all visitors should be asked if they are currently sick or have a fever. Visitors who are sick or have a fever will **NOT** be permitted to visit.
- All visits will take place on Courtside in the general waiting room, or (if need be) in the victim's waiting room. Staff will be responsible for supervising the visits.
- All other visiting procedures still apply. All visitors should still sign-in, empty their pockets, leave any cellphones, purses, or other contraband in their cars, and pass through the metal detector.

Again, this is just a temporary change to visitation. We will return to normal visitation in the future.

Sincerely,

A handwritten signature in black ink, appearing to read 'Erika Nelson', with a long horizontal flourish extending to the right.

Erika Nelson